

# **Foreign Exchange**

Foreign Exchange in ANZ Transactive – Global allows you to view, create and manage Foreign Exchange Contracts (FEC's) for your organisation based on entitlements.

### **Current Contracts**

If you have View or Create only entitlements to FEC's, you can view a list of outstanding contracts with a settlement date greater than or equal to today in the Current Contracts screen.

Request a Contract Summary Report or Contract Advice Report for a selected contract.

Click on a row to view the contract details.

#### **Create Contract**

If you have Create entitlements to FEC's, you can create a FX contract or FX Swap in the Create Contract screen.

To create a contract, click Create FX Contract and enter either a Buy or Sell amount.

Select the two currencies that you wish to buy/sell.

Enter a buy or sell amount.

Select the tenor from the Settlement Date drop-down list or select a settlement date from the calendar.

Click Get Quote and Accept to lock in the rate that has been provided.

A notification will be sent to the confirmation recipients for acknowledgement.

To create an even or uneven FX Swap, click Create FX Swap.

Enter either a buy amount or a sell amount for the Near Leg and select the two currencies from the drop-down to buy or sell.

Select the tenor from the Settlement Date drop-down list or select a settlement date from the calendar for both the Near Leg and Far Leg.

Click Get Quote and Accept to lock in the rate that has been provided.

## Manage Contracts

If you have Manage entitlements to FEC's, you can Pre-Deliver or Extend existing contracts in the Manage Contracts screen.

Select a contract to pre-deliver and click Pre-Deliver on the Control Bar.

Enter an amount to pre-deliver or to pre-deliver the whole amount, click the back arrow.

Select the tenor from the Settlement Date drop-down list or select a settlement date from the calendar.

Click Get Quote to get a rate to match the new Settlement Date.

Click Accept to lock in the rate provided.

A notification will be sent to the confirmation recipients for acknowledgement.

Similar to Pre-Deliver, you can extend a selected contract by clicking Extend on the Control Bar.

#### **Past Contracts**

Past Contracts allows you to perform a search for contracts that are in an Open status with a settlement date of Today or in a Matured, Exhausted or Cancelled status.

Enter one or more search criteria to find a particular contract or click Search to display all past contracts.

Click on a row to view the contract details and history.