

# ANZ Digital Services Help

## Creating a Vietnam Tax Payment in ANZ Transactive — Global

A Vietnam Tax payment allows you to transfer funds from your Vietnam domiciled account (VND) registered in ANZ Transactive — Global, to a beneficiary's Vietnam domiciled VND account, with a fixed purpose code. Funds are credited to the beneficiary account the next working day.

Select Payments from the left-hand menu, which will take you to the Create Payment screen.

This will present you with a number of payment methods and types depending on your user entitlements. Click the Domestic Payment tile to begin.

Select the funding account by either using the drop-down menu or the search function.

Select the Tax Payment Method.

To future-date the payment, click the Calendar icon and nominate a date.

We will leave the default Value Date as today.

Enter a Payment Name that will appear on payment reports in ANZ Transactive — Global.

Enter a Payment Reference that will appear as part of the narrative on the debit account and beneficiary's statement, and on payment reports.

If required, enter a Debit Advice Description. This will appear on your debit account statement.

Click Add to create a Beneficiary Details record in the grid.

To reduce the risk of fraud, ANZ recommends you always confirm beneficiary details when processing a payment.

Select an existing beneficiary from the Beneficiary Name drop-down list or click Add New Beneficiary to create a new ad-hoc beneficiary, if you are entitled to do so.

The Client Reference field is populated with the Payment Reference. If required, this can be changed for each beneficiary.

Add the amount to pay the beneficiary in the Amount field. You can also add this in the Beneficiary Payment Details pop-up window.

Click on the Details icon.

The Purpose Code will default to 60 - Tax Payment.

Select who will pay for any transfer Charges: either SHA to share the charges, or OUR to cover all the transfer charges.

Enter Remittance Information and if required, enter Additional Details. This will appear on the Beneficiary Advice and the Payment Detail Report.



If required, enter a Debit Advice Description.

To send a beneficiary advice, ensure Email Beneficiary Advice is ticked and the email address is populated. You can enter multiple email addresses up to 255 characters, separated by a comma.

Pre-populated email addresses are derived from the beneficiary's details in the Beneficiaries list.

If required, upload any supporting documents that are required for your payment.

If required, enter Additional Information noting that Vietnamese characters are not permitted in these fields.

Click Save.

Click Review & Submit.

You will be presented with a Review Payment screen to verify your payment.

Review the payment details. If the payment details are not correct, click Previous to return to the previous screen and edit the payment details as required.

Click Submit to send the payment for approval.

A confirmation pop-up will appear with your Payment ID with options to request a Payment Summary Report, or View this Payment.

Click OK to return to the Current Payments screen. The payment will now need to be approved and submitted to the bank for processing.

**For more information on creating a Vietnam Tax payment in ANZ Transactive – Global, visit [ANZ Digital Services Help](#).**

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